

RECONSTITUTION OF WORKING GROUP

Planning Advisory Committee – 7 July 2015

Report of Chief Officer Legal and Governance

Status: For Decision

Also considered: Housing & Health Advisory Committee – 16 June 2015

Key Decision: No

Portfolio Holders Cllr. Lowe / Cllr. Piper

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Recommendation to Planning Advisory Committee: That the Committee consider whether the working group as detailed in the report should continue, and if so, agree membership, reconfirm terms of reference

Reason for recommendation: It is necessary to review and if necessary reconstitute any working groups each municipal year, especially in light of changed membership or terms of reference to the Advisory Committee.

Background

- 1 At the meeting of the Housing & Community Safety Advisory Committee held on 11 February 2014 (Minute 30) it was resolved that a joint Working Group with the Local Planning & Environment Advisory Committee be set up to consider Squaring the Housing Circle in using the planning system to provide more properties of the type needed within the District; that it consist of four Members, two from each Advisory Committee. Again at its meeting on 17 June 2014 the Housing & Community Advisory Committee reconfirmed the working group and terms of reference and agreed to add a further member and the membership was increased to 6 to allow Local Planning & Environment Advisory Committee to also appoint up to three members.

Reconstitution of Working Group

- 2 All working groups must be reappointed every municipal year, to this purpose, at its meeting on 16 June 2015, the Housing & Health Advisory Committee discussed reconstituting the group and the relevant minute is below:

Minute 6 - Reconstitution of Working Group

'Members considered a report advising on the reconstitution of Working Groups. Under the previous Housing & Community Safety Advisory Committee there were a

number of working groups formed in the last municipal year, only one of which would still fall under the remit of this Advisory Committee. Members were asked to review the need for the working group and confirm the terms of reference and membership of the group. The information would then be referred to the Planning Advisory Committee for consideration.

Following discussion it was agreed that the “Housing Needs” Working Group would be reconstituted with the following Membership from the Housing and Health Advisory Committee:

Cllr Dr. Canet, Cllr Eyre, Cllr Gaywood, Cllr Horwood and Cllr Parkin. Councillors Dr. Canet, Gaywood and Horwood were also members of the Planning Advisory Committee. The Working Group would report back to the Housing and Health Advisory Committee in March 2016.

Resolved: That, subject to approval by the Planning Advisory Committee

- a) a Working Group be set up to consider Housing Need and using the planning system to provide more properties of the type needed within the District;
- b) the Working Group consist of six Members; and
- c) Cllrs. Dr Canet, Eyre, Gaywood, Horwood and Parkin be the Members from the Housing and Health Advisory Committee.’

Key Implications

Financial

None directly arising from this report.

Legal Implications and Risk Assessment Statement

Working groups are only constituted for a municipal year, and must be reconstituted each new municipal year. Members would only be allowed to claim travel expenses for formally constituted working groups.

Equality Impacts

The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

Conclusions

Members are asked to consider whether they would like to appoint three Members to the newly named ‘Housing Needs’ joint working group.

Background Papers:

[Housing & Health Advisory Committee](#)

[Housing & Community Safety Advisory Committee](#)

[Minutes](#)

[Local Planning & Advisory Committee Minutes](#)

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